

Arrivals Day

Note that an Arrivals Day may actually start with the departures from the previous programme so we cover that here

Morning

Departures

Departures usually take place in the morning. ALs may be tasked with meeting groups at their accommodation to:

- Collect students' room keys
- Aid with moving suitcases out of the accommodation block
- Accompany groups to the coach
- Wave a tearful goodbye

Arrival Preparation

In advance of groups arriving, ALs may need to prepare [Welcome Packs](#) and look at the Arrival plan to see when each group is arriving, what meal they will eat when they arrive, and when/where their [campus tour](#) and [welcome presentation](#) will take place

Afternoon & Evening

ALs assist with all the aspects they have prepared for: welcoming coaches, checking in groups, giving safety information, leading campus tours and attending welcome presentations.

Managers will be on hand to give up-to-date arrival information for each group as there can be flight delays, baggage issues, or heavy traffic - all of which can cause delays

Revision #2

Created 2025-12-11 15:41:49 UTC by ANGLO

Updated 2025-12-11 16:12:42 UTC by ANGLO