

Safety Shared Drive

ANGLO {centre} Safety

Be sure to read about the [Key Documents](#) if you haven't already - these are not explained in detail below

There are 4 main folders:

1. ☐ Bedroom Checks (store any files created to help perform bedroom checks in here)
 1. ☐ Damage Audit Form (create a copy using the template provided)
2. ☐ Fire Safety
 1. ☐ [Fire Drill Record](#) (create a copy using the template provided)
3. ☐ Incident Reports (Incident Reports should ordinarily be filed via the [Staff Hub](#), but PDFs can be stored here)
4. ☐ Risk Assessments
 1. ☐ Activity & Sports Risk Assessments
 2. ☐ Campus Risk Assessments
 3. ☐ Excursion Risk Assessments
 4. ☐ Workshop Risk Assessments

Please see the dedicated [Risk Assessment](#) pages for more detailed information

Revision #3

Created 10 March 2025 20:19:51 by ANGLO

Updated 29 May 2025 21:43:46 by ANGLO