

Teacher Manual

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Introduction to the Teacher Role

Life as an ANGLO Teacher

Student Programme Overview

ANGLO student programmes last 13 or 14-nights for the majority of student groups.

The Academic programme spans 9 of these days for 14-night programmes, 8 for 13-night programmes.

The students are split into half: group A and group B - one group does lessons in the morning, the other in the afternoon, alternating each day.

Most ANGLO Teachers work for two back-to-back student programmes.

Here is the outline of a typical student programme from the perspective of an ANGLO Teacher:

Note that non-residential teachers aren't entitled to canteen meals on campus

14-Night Programme

Day	Course Day	Morning	Afternoon	Additional Notes
1 Wed	Induction	Induction Morning	Induction Afternoon	6-hour induction
2 Thu	1	Teaching: Group A	Teaching: Group B	Complete Class Needs Analysis
3 Fri	2	Teaching: Group B	Teaching: Group A	
4 Sat		WEEKEND - No teaching		
5 Sun		WEEKEND - No teaching		
6 Mon	3	Teaching: Group A	Teaching: Group B	Lesson observations
7 Tue	4	Teaching: Group B	Teaching: Group A	Day 4 Evaluation
8 Wed	5	Teaching: Group A	Teaching: Group B	Submission of certificate grades & CPD 1 at 6pm
9 Thu	6	Teaching: Group B	Teaching: Group A	
10 Fri	7	Teaching: Group A	Teaching: Group B	

Day	Course Day	Morning	Afternoon	Additional Notes
11 Sat		WEEKEND - No teaching		
12 Sun		WEEKEND - No teaching		
13 Mon	8	Teaching: Group B	Teaching: Group A	Day 8 Evaluation, Final Reports & CPD 2 at 6pm
14 Tue	9	Presentations & Certificate A	Presentations & Certificate B	
Dep/Arr Wed		Arrival of new students (if subsequent intake)		

13-Night Programme

Day	Course Day	Morning	Afternoon	Additional Notes
1 Tue	Induction	Induction Morning	Induction Afternoon	6-hour induction
2 Wed	1	Teaching: Group A	Teaching: Group B	Complete Class Needs Analysis
3 Thu	2	Teaching: Group B	Teaching: Group A	
4 Fri	3	Teaching: Group A	Teaching: Group B	Lesson observations
5 Sat		WEEKEND - No teaching		
6 Sun				
7 Mon	4	Teaching: Group B	Teaching: Group A	Day 4 Evaluation & CPD 1 at 6pm
8 Tue	5	Teaching: Group A	Teaching: Group B	Submission of certificate grades & CPD 2 at 6pm
9 Wed	6	Teaching: Group B	Teaching: Group A	
10 Thu	7	Teaching: Group A	Teaching: Group B	Day 7 Evaluation, Final Reports
11 Fri	8	Presentations & Certificates ALL		
12 Sat		WEEKEND - No teaching, students are in London		

Day	Course Day	Morning	Afternoon	Additional Notes
13 Sun		WEEKEND - No teaching, students are in London		
14 Mon		No teaching, students are in London		
Dep/Arr Wed		Arrival of new students (if subsequent intake)		

Sample programmes for each ANGLO centre can be found on our website

Typical Day

Every day is split into three periods: morning, afternoon, and evening.

Teaching takes place only in the mornings and afternoons.

There are also three meals: breakfast, lunch and dinner. Meals are provided for residential teachers. Non-residential teachers arrive after breakfast and leave before dinner.

Here is an overview of a typical weekday at an ANGLO centre:

Period	Approx. Timings	Duty
Breakfast	7:30 - 8:40	Residential only: Breakfast in the university canteen
Morning	9am - 1pm	Morning teaching session
Lunch	1pm - 2pm	Residential only: Lunch in the university canteen (packed on weekends)
Afternoon	2pm - 6pm*	Afternoon teaching session *7pm on two occasions for CPD sessions
Dinner	6:30 - 7:30pm	Residential only: Dinner in the university canteen
Evening		No work. Residential teachers are free to spend time on or off campus

Read more about the structure of teaching sessions on the [Teaching Hub](#)